SCHOOL SAFETY POLICY STATEMENT

School of Biological Sciences (SBS) in recognizing its corporate responsibility commits to take all reasonably practicable means to provide a safe and healthy environment to all staff, partners, students and visitors. The SBS further commits to strive for progress with consideration to environmental sustainability.

- Comply with applicable Safety, Health and Environmental legislations in Singapore;
- Adopt the Singapore Safety Management Framework (SS506) in line with University’s OSHE Policy and proactively manage work related risks to prevent incidents;
- Inculcate a sense of shared stewardship for Occupational Safety, Health & Environment (OSHE) matters among staff and student to prevent injury and ill health;
- Communicate Safety Management System requirements to staff, students, partners and visitors;
- Set OSH objectives and monitor relevant safety as well as occupational health performance periodically;
- Provide appropriate OSH training, information and supervision for staff and students to work safely and reduce potential risks at source;
- Report and investigate promptly ALL incidents to determine the root cause(s) and take appropriate actions to prevent recurrence;
- Continually review the infrastructural facilities and research projects to address risks as well as the prevention to environmental pollution;
- Provide appropriate resources to achieve the intent of this policy; and
- Strive for continual improvements to School’s Occupational Safety & Health Management System (OSHMS)

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Professor Peter Preiser  
Chair, School of Biological Sciences

School of Biological Sciences  
SBS SAFETY STRUCTURE

(Roles & Responsibilities)

SBS Chair
- Overall Responsibilities and Leadership
- Define Duties and Responsibilities
- Provide Resources
- Site Main Commander (SMC) in Emergency

School Safety Committee (SSC)
- Formulate & Advise Safety Programmes
- Assess WSH Risks and Hazards
- Involve in Safety Inspection & Assist in Audit
- Drive Safety Measures
- Promote Safety Activities
- Work with University’s HSE committee

Safety Officer
- Implement Safety Programmes
- Assist School to ensure Legal Compliances
- To act as Secretary for SSC
- Assist & Advise the WSH Matters
- Liaise between School and OHSE
- Conduct Safety Inspection & Assist in Audit
- Ensure proper Safety Training
- Conducts Incident Investigation
- Promotes Safety Activities

PI / In Charge
- Main responsible person for Lab / Workplace
- Direct Safety Management
- Participate in School Safety Programmes
- Promote Safety Culture
- Work with University’s HSE committee

Staff Members
- Observe Safety Rules & Regulations and Safety Practices

Students
- Observe Safety Rules & Regulations and Safety Practices

Safety Team
- Emergency Response
- Safety Representative
- Safety Coordinator
- Fire Warden / First Aider
- Spill Management

NTU-OHSE